



## ABIM 2020 – Terms and conditions for sponsors

**Date** Monday, 19 October - Wednesday, 21 October 2020

**Location** Congress Center Basel, Switzerland

### Introduction

The ABIM services may include but may not be limited to an exhibition in the Congress Center Basel, a conference in the auditorium and breakout sessions/workshops and other meeting spaces in physical or virtual format. Open spaces are available for ad-hoc meetings, 1-to-1 meetings and poster exhibition in physical or virtual format.

Private meeting rooms and/or a virtual substitution are provided to platinum sponsors within the Congress Centre or in the adjacent Swissôtel or as otherwise provided by ABIM. Exposure with company information is provided on the ABIM website and app for delegates and interested parties before, during and after ABIM.

Conference passes will be included with Platinum, Gold and Silver sponsorships as per the Sponsorship Package. If the sponsor is also an exhibitor one conference pass will also be included with the exhibition package. Please note that all additional exhibitor or support personnel also need to be registered for the conference and exhibition (the fee paid includes all meals, coffee breaks and receptions). It is not possible to admit unregistered visitors even if they are only attending the exhibition and not the conference.

**Deadline to book sponsorship:**

At the discretion of ABIM

**Link to online booking:**

<https://registration.abim.ch/d/2nqvcn/>



## Terms and conditions

ABIM strives to maintain a professional atmosphere for attendees and exhibitors. To this end, terms have been established to govern access, participation, activities etc. in the Congress Centre. Sponsors understand that, when applying for and agreeing to sponsor ABIM, they are bound by the ABIM terms.

It is imperative that all sponsors, personnel and communication and marketing firms acting on a sponsor's behalf are aware of and adhere to the ABIM terms and conditions.

### Event management

ABIM reserves the right to refuse access, for any reason, to any company, product or service.

### Special event schedule

ABIM reserves the right to determine the support for special events. The final schedule depends on the number of sponsors and their prior selection by another sponsor. The organisers cannot guarantee that a company will be supporting the same special event as the previous year or the first requested special event.

### Registration

Please note that additional personnel attending the exhibition also need to be separately registered for the conference and exhibition (the fee paid includes all meals, coffee breaks and receptions). It is not possible to admit unregistered visitors.

### Visitor's passes

ABIM is offering visitor's passes so that you can invite your guests to the event. A company can buy a maximum of two passes. The passes are issued to the company rather than to a specific individual and cost CHF 150 per pass. Visitor's passes cannot be used by employees but are transferable among guests. You must either meet your guests at the entrance or leave the pass at the reception desk. If you leave the pass at the reception, they will accompany your meeting room. Lost or unreturned passes cannot be replaced.

### Payment

Sponsorship must be paid for within 30 days of receipt of the invoice. If the payment has not been received by then, we reserve the right to release the sponsorship, remove it from the website and reallocate the special event again.

### Cancellation policy

A two week cooling off period exists after the booking of the services where a full refund will be made within 60 days and no administration fee will be charged to the sponsors. If cancellation occurs outside this cooling off period, the charges for the sponsorship are payable in full and no refund will be issued.



## **Sponsorship Booking**

The online booking service to book sponsorship will be available in April. Sponsorship can be booked on a first come, first served basis. All special events that have been booked can no longer be selected on the online service. ABIM reserves the right to modify the offering of special events and / or virtual offerings after registration has been completed.

Sponsors may not permit any other party to jointly sponsor in their allocation without prior consent from the ABIM Executive Board. If two companies wish to share a booth, one company must take responsibility for it and pay for the sponsorship in its entirety. Splitting the payment is not permitted.

## **Advertising**

Sponsors will not use the ABIM registered trademark, be it prior to, during or after the exhibition without prior permission being sought and granted by ABIM.

## **Liability and indemnification**

The sponsor will be fully responsible for any claims, liabilities, losses, damages, or expenses, including attorney's fees, relating to or arising out of any loss of, injury to, or damage to any person or property of the sponsor or any other property where such injury, loss or damage is incident to, arises out of or is in any way connected with the sponsor's participation in the event. The sponsor shall protect, indemnify, hold harmless, and defend ABIM, its officers, directors, agents, volunteers, vendors, and employees from and against any and all such claims, liabilities, losses, damages, and expenses, including attorneys' fees, provided that the foregoing shall not apply to injury, loss, or damage caused by or resulting from the negligence or wilful misconduct of ABIM and/or the Conference Center Basel, their officers, directors, agents, volunteers, vendors or employees.

## **Force majeure**

In the event that any part of the congress centre is destroyed or damaged so as to prevent ABIM from permitting a sponsor to occupy assigned space or activities during the event period (in part or in whole), or in the event that occupation of assigned space or activities during the event period (in part or in whole) is prevented by strikes, Acts of God (including epidemic or pandemic), national emergency, or other causes beyond the control of ABIM, the sponsor hereby waives any claim against ABIM, its officers, directors, agents, volunteers, vendors, employees and the Congress Center Basel for losses or damage which may arise in consequence of such inability to occupy assigned space or activities.

## **Interpretation and application of terms**

All matters and questions not specifically covered by these terms, are subject solely to the arbitration decision of the ABIM Executive Board.



## Data protection

(1) You can register for our seminars and events via our online registration service. For this purpose, the following data marked as mandatory data must be entered: selected event, first name, surname, e-mail address, home address and mobile phone number. We need this data to register your online registration and to enable your participation in the conference. The provision of further, specifically marked data is voluntary and is used in order to optimize the seminar content and to be able to use further contact options with you.

(2) The legal basis for this is our legitimate interest in offering you an online registration for our event in accordance with Art. 6 Par. 1 S. 1 lit. f GDPR. The data will not be passed on to third parties or used in any other way.

(3) If you do not wish to register online, you can also contact us at the address given in the imprint to register for our seminars.

(4) By attending ABIM, you are agreeing to let us keep in contact. You always have the ability to see the data we process, and you have the right for deletion at any time.

(5) As part of the registration service, particularly the 1-to-1 networking feature, delegates can voluntarily choose the option to release certain data for the purpose of networking. This is limited to first name, last name and organization. This same information will be recorded in a list of delegates, which if delegates agree, will be shared with other delegates. Your data will be entered in the delegate lists on the basis of your consent; the legal basis is Art. 6, para. 1, sentence 1, lit. a GDPR. Your data will not be used for any other purpose than the compilation of delegate lists. Consent to appear on the list is given separately for each seminar and can be revoked at any time.

## Organiser address and contact details

### Address of the organiser

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Frick, Switzerland, 15 June 2020